



جامعہ ہمدرد
JAMIA HAMDARD

(Deemed to be University)
Accredited by NAAC in 'A+' Category

Hamdard Nagar, New Delhi-110062
Phone : 011-26059688 (12 Lines)
Website: www.jamiahamdard.edu

D. No. Estab./LD/2024/947/01
Date: 31/07/2024

NOTIFICATION

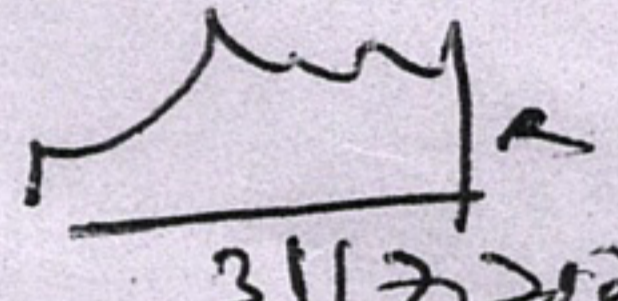
Sub: Submission of Joint Declaration for Availing or Not-availing Various Benefits - Reg.

All regular employees (Teaching & Non-Teaching) of Jamia Hamdard, whose spouse is working in Govt./Semi-Govt./PSUs/Local Bodies/Autonomous Bodies/Central or State Universities/Organizations, are hereby informed to submit a Joint Declaration for availing or not availing various benefits viz Leave Travel Concession (LTC), Children Educational Allowance, Medical Facilities etc from Jamia Hamdard.

This Joint Declaration shall be submitted in the prescribed format (as enclosed) in the month of April of every year. Failing which requests for processing these benefits shall not be considered.

Therefore, such teaching and non-teaching employees whose spouse is in service, are hereby required to submit Joint Declaration Form along with the Family Declaration forwarded by concerned HoDs, in the Establishment Section for further necessary action latest by 10th August, 2024.

Authority: Approval of Vice-Chancellor dated 25-07-2024.


31/7/2024
(Dr. M.A. Sikandar)
Registrar

Copy to :

1. All Deans of Schools
2. All Heads of the Departments/Offices/Units
3. Finance Officer/Director, IQAC/Controller of Examinations
4. A.R. (Acad.)
5. AR/Secretary to Vice-Chancellor
6. Sr. PA to Registrar
7. Personal/Guard File
8. Website Notification through HAH CIT